



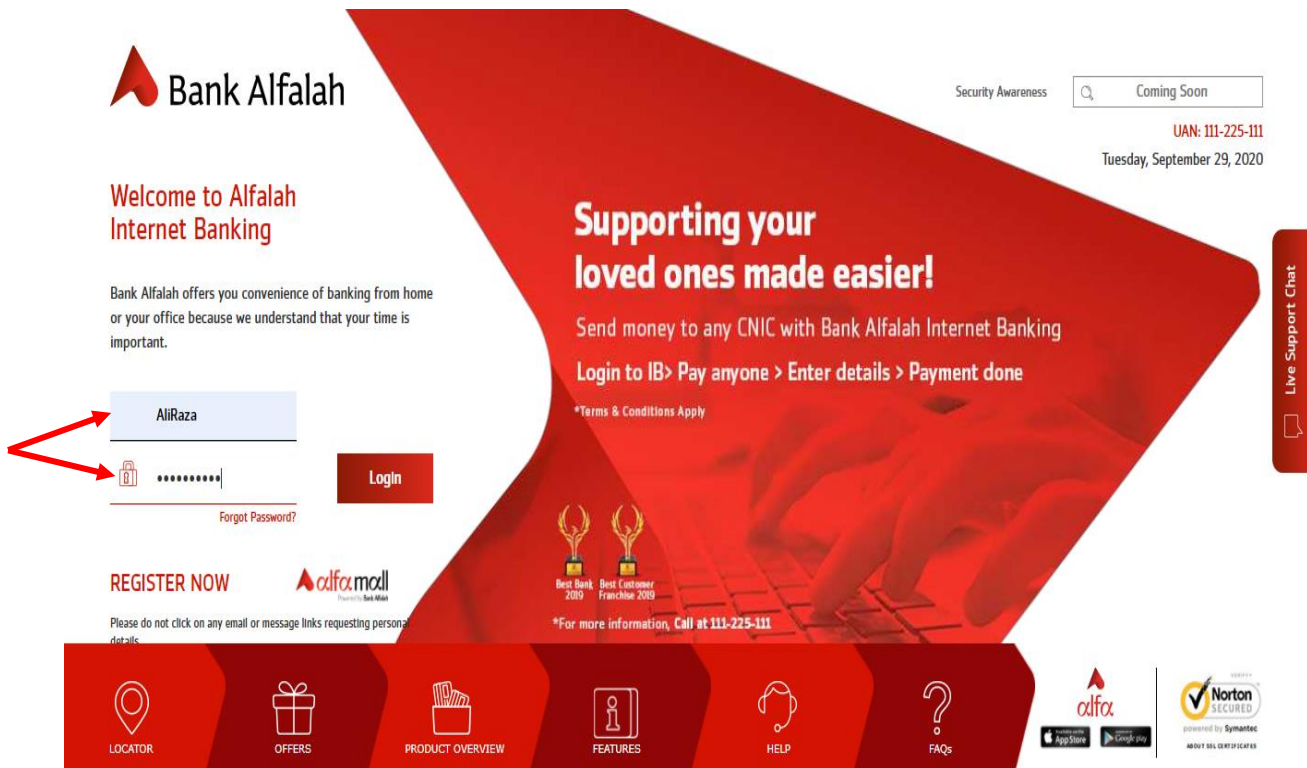
**Bank Alfalah**  
The Way Forward

# **GUIDEBOOK FOR DIGITALIZATION OF FOREIGN EXCHANGE APPROVAL CASES**

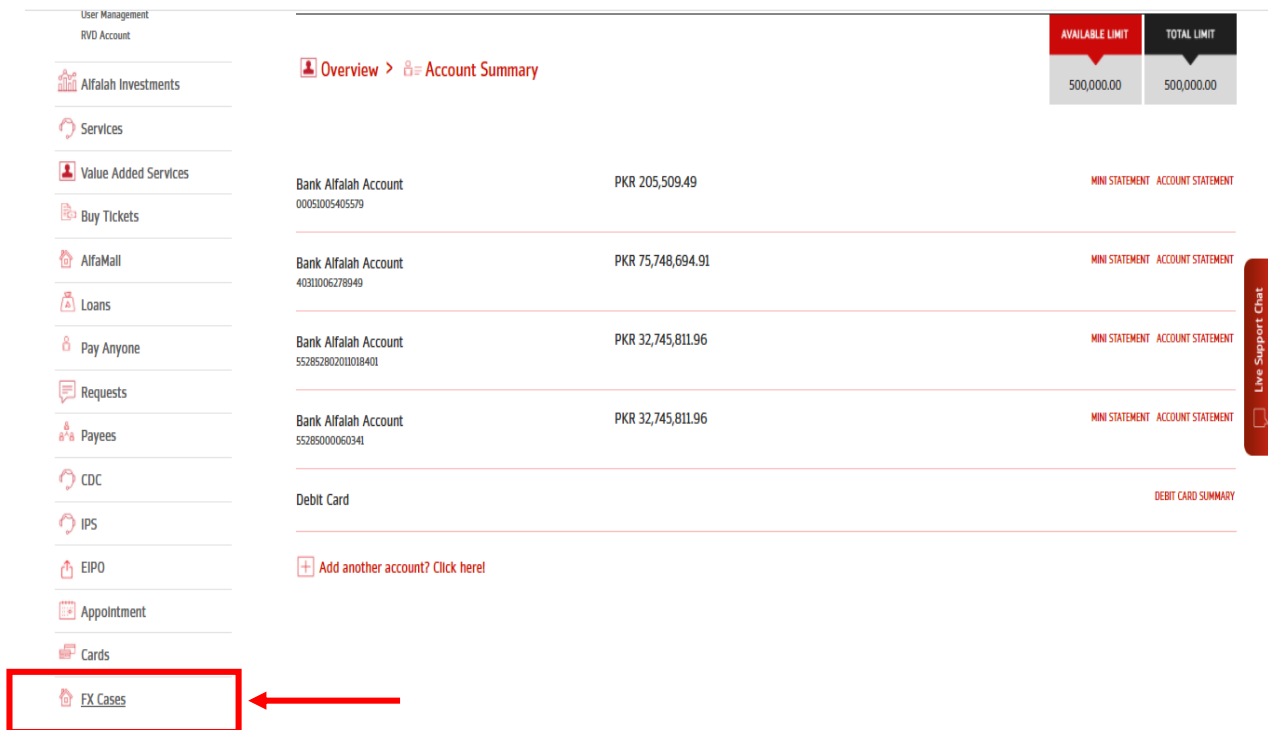


**Customer Interface – Bank Alfalah Internet Portal**

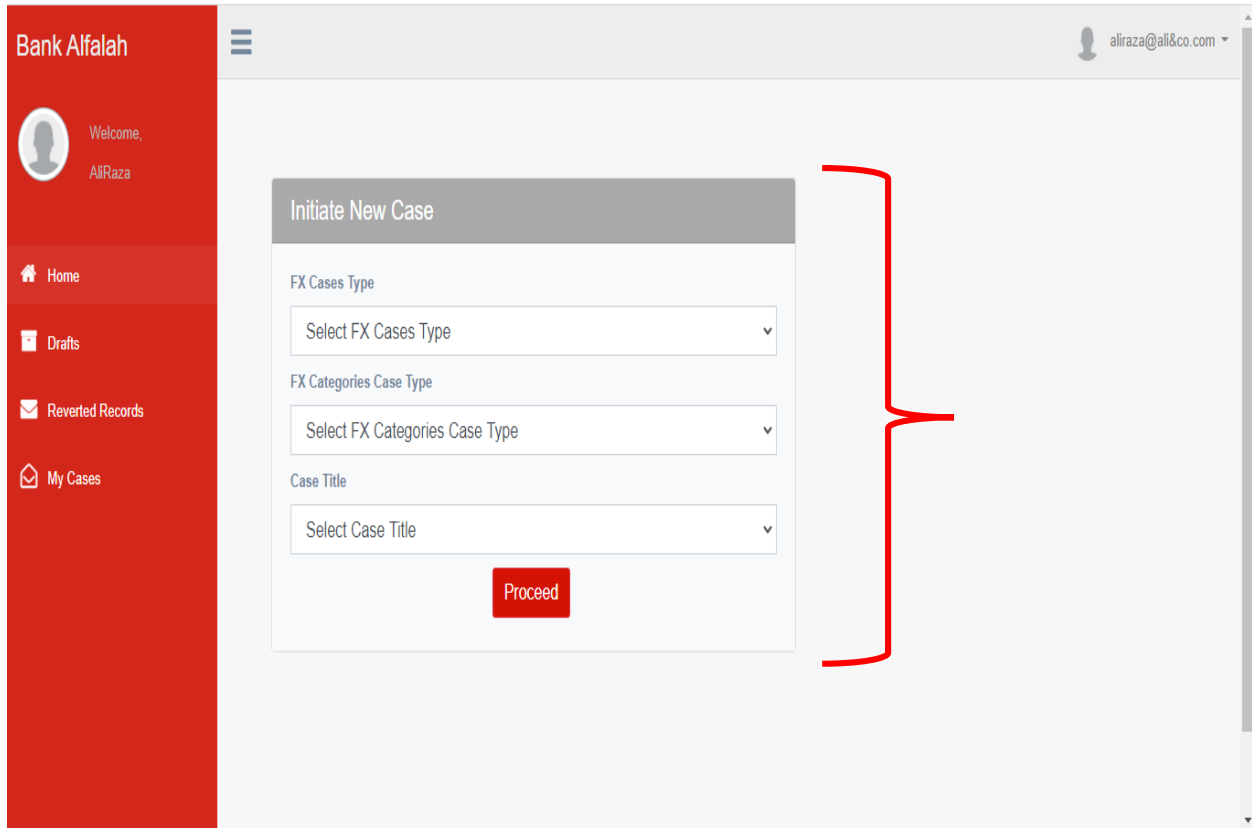
- Customer will Log in from his/her internet-banking interface in order to submit FX cases to authorized dealer



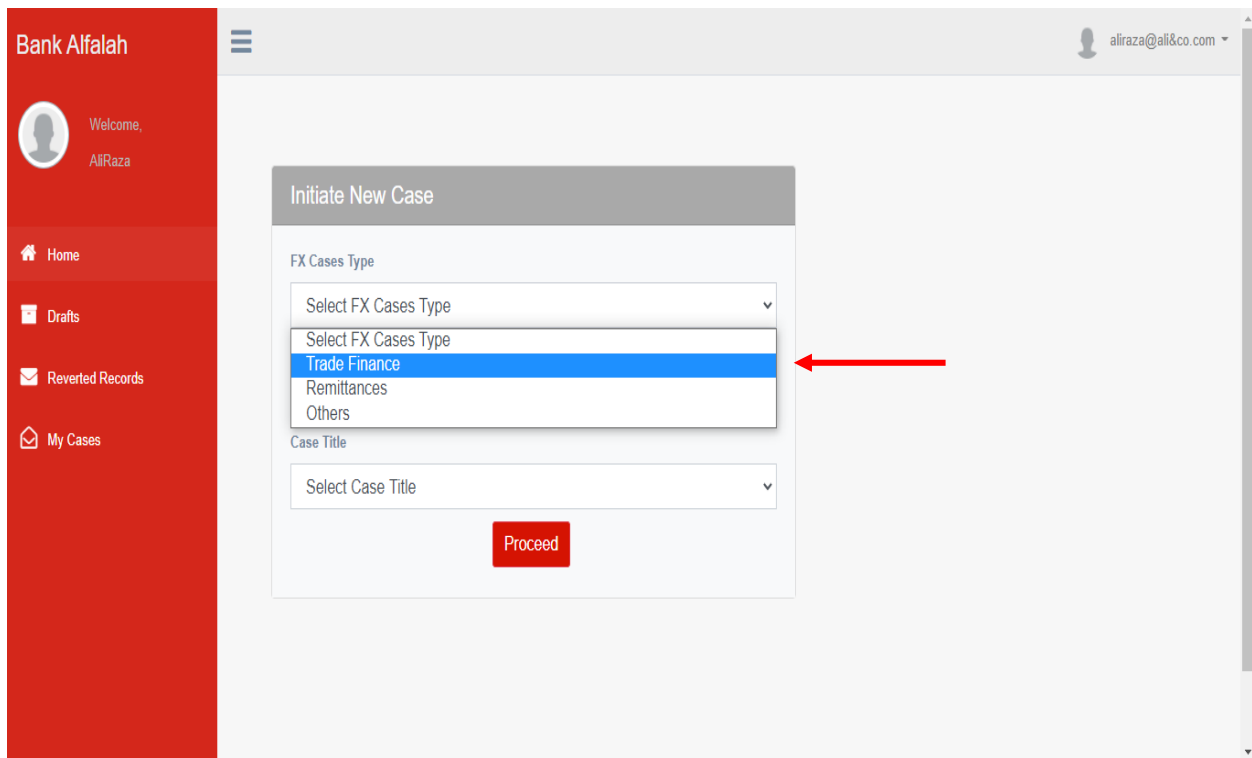
- After successful login, customer will click on FX cases to navigate in to the main menu



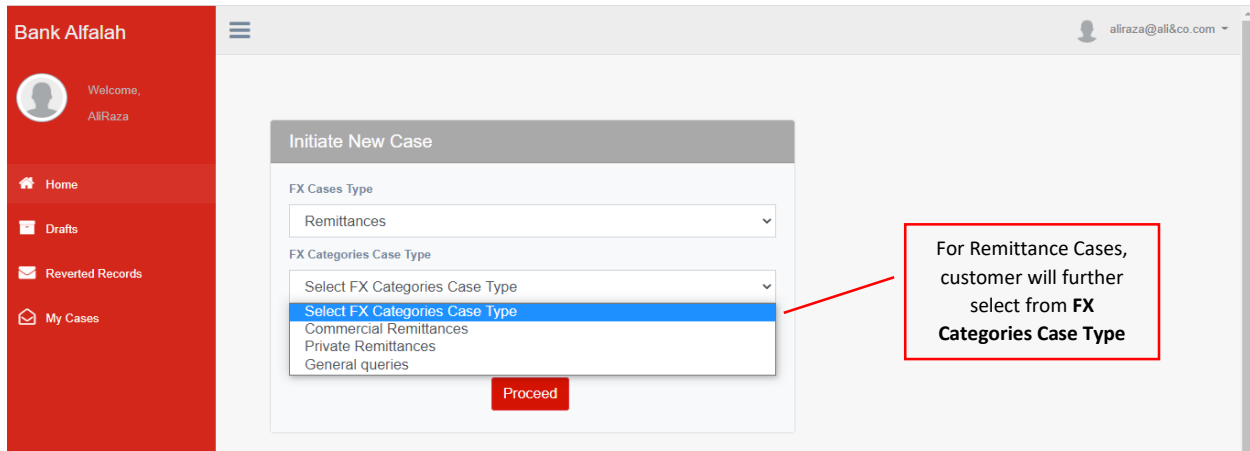
- Following screen will appear to initiate new FX cases



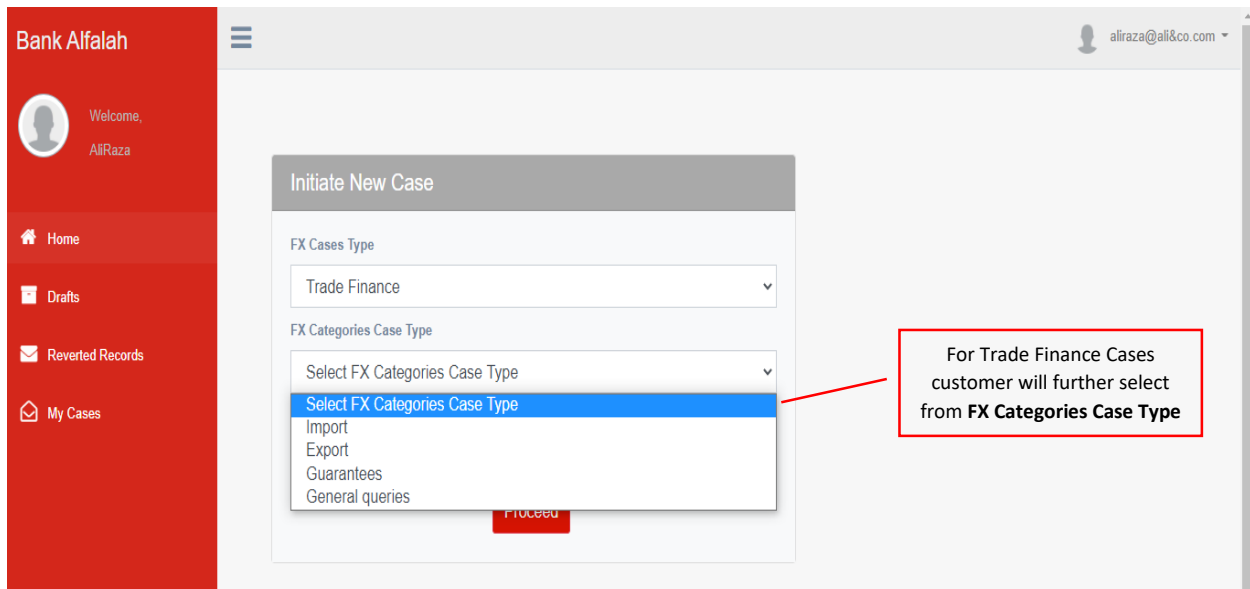
- Customer will select case type from predefined template



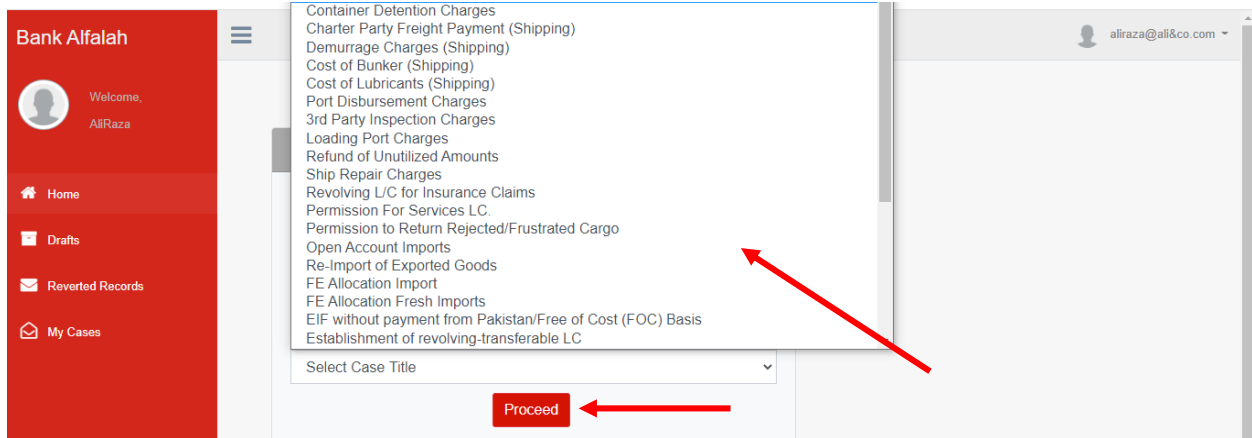
- For **Remittances section**, customer will have a provision to select from the drop down menu



- For **Trade Finance section**, customer will have a provision to select from the drop down menu



- Customer will have a provision to select case title from the drop down menu & click proceed to view the template form



- After reviewing the template form, customer will then fill out complete detail of the approval case in the template form

Bank Alfalah

Welcome, AlRaza

Home

Drafts

Reverted Records

My Cases

Case Selection 000092916054

FX Case Type: Trade Finance

FX Categories Case Type: Import

Case Title: Open Account Imports

Case Form

Applicant Name	* Hummart Ltd
NTN	* 15561631
Applicant Address	* 1/2 K.M. SHIEKHUPURA ROAD LAHORE
Applicant Brief Profile	* Hummart is one of the top retail store chain in the world that offer the products from all fields of life. Hummart's operations
Applicant Email ID	* ch.naeem@hummart.com
Applicant Ownership Structure	Partnership
Shipper Name	* SHAOXING KEQIAO A.R.K. TRADING CO.
Beneficiary Name	* SHAOXING KEQIAO A.R.K. TRADING CO.
Country of Export	* China
GD Number	* KAPW-HC-29111
GD Date	* 09/12/2019 Format : dd/MM/yyyy
Transport Document Number	* S232076894
Transport Document Date	* 15/08/2019 Format : dd/MM/yyyy
EIF Number	* BAF-EIF-027595
EIF Date	* 09/12/2019 Format : dd/MM/yyyy
Currency	* USD
Requested Amount	* 30116.9
Invoice Amount	* 30116.9
Declared Value on GD	* 30116.9
Assessed Value on GD	* 58748
Duties and Taxes as per GD In PKR	* 5181043
Duties and Taxes Paid as Per CPR In PKR	* 5239367
HS Code of Imported Goods as on GD	* 54075100
Brief Description of Imported Goods	* TEXTILE POLYESTER UNDYED, UNBLEACHED GREY FABRIC
Quantity of Imported Goods	* 15851 KGS
Either Import was made after July 20, 2018	* Yes
In case of Commercial Importer, either import was made after January 28,2020	* No

- Customer will attach relevant documents as per the requirement of the approval nature

The screenshot shows a web form for FX cases. On the left, there is a red vertical bar. The form contains several fields, each with a 'Choose File' button and the text 'No file chosen'. A red bracket groups these fields. Below them is a red circular button with a white plus sign. A 'DECLARATION:' section follows, with a checked checkbox and a paragraph of text. At the bottom, there are two red buttons: 'Submit' and 'Save', with red arrows pointing to each.

Duty Paid Challan or CPR  No file chosen

EIF \*  No file chosen

Previous SBP Approval  No file chosen

Certificate of Incorporation  No file chosen

Pattern of Share Holding  No file chosen

EIF000092916054.pdf

**DECLARATION:**

I undertake that the information/documents submitted by me are genuine and truthful to the best of my knowledge. I further undertake that in case of any misinformation/deception/forgery, the liability/responsibility shall be on my part. I indemnify the bank against any claim/loss that may arise as a result of such misinformation/deception/forgery.

- Customer can save the form in draft for later review

The screenshot shows the Bank Alfalah digital platform interface. A success message dialog box is displayed in the center, with a green checkmark icon and the text 'Success Draft 000092914411 has been saved successfully!'. A red arrow points to the 'Ok' button. The background shows a sidebar with navigation options and a main content area with form fields.

Bank Alfalah

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Home

Drafts

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My Cases

Case Selection

Trade Finance

Case Title

Open Account Impo

Case Form

Applicant Address \*

Applicant Brief Profile \*

Applicant Email ID \*

Success

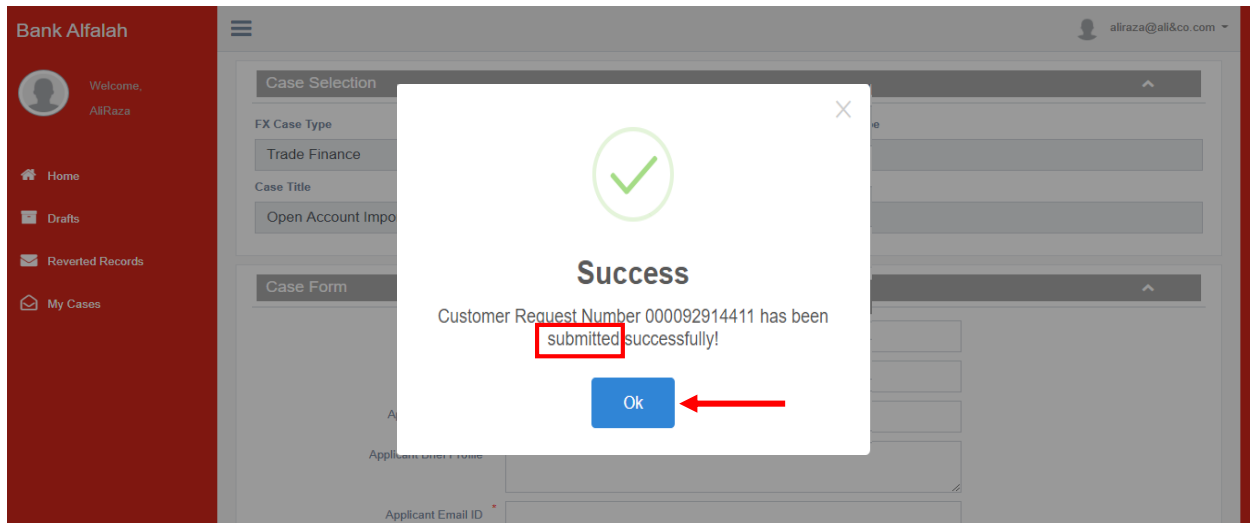
Draft 000092914411 has been saved successfully!

Ok

## Digital Platform for FX Cases

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- And/or click on submit tab for onward submission to the authorized dealer



- Once the case has been submitted, following email will be received by the customer

Dear Customer,

Your FX request/documents are successfully submitted and your case request no is 000092818362. The contents of the case will be checked and in case of any query/discrepancy, same will be conveyed in due course.

This acknowledgement of submission is issued on the specific request of the customer and does not imply any obligation / commitment on part of the bank or any of its employees. Nothing contained in this acknowledgment shall be construed by any person as a financial / professional advice by the bank.

Regards,

Bank Alfalah Limited

- Customer can view his/her case status from My Cases menu

